

GO ABROAD!

AS PART OF YOUR VUB PROGRAMME

EXCHANGE FOR STUDIES OR INTERNSHIPS



Where? Depends on faculty, study programme, purpose of stay abroad, level of study, scholarship programme. See programme pages online



VUB has **grants** for mobility inside/outside Europe, each with specific requirements and criteria

1. Exchange application at Faculty	<ul style="list-style-type: none">• Attend faculty info session on opportunities (Oct-Dec)• Apply for exchange at Faculty (criteria: study progress, motivation, language proficiency, destination, etc.)• Support from Exchange Coordinator• Application period: December-mid-February
2. Faculty Nomination	<ul style="list-style-type: none">• Faculty shares selection results & nominates to VUB International Relations office (IRMO)
3. VUB Online Exchange Registration	<ul style="list-style-type: none">• Complete online VUB registration received from IRMO• As of 15 March
4. Learning Agreement (LA) 'before mobility'	<ul style="list-style-type: none">• Draft LA with Exchange Coordinator who approves it• Get LA approved by host institution/organisation• Period: March-June
5. Application at host institution/organisation	<ul style="list-style-type: none">• IRMO nominates you to host institution (except for traineeships)• Apply at host institution + check their requirements & admissions• Period: March-June
6. Take off exchange info session at VUB	<ul style="list-style-type: none">• Info session to prepare for exchange• Beginning May
7. Official approval exchange	<ul style="list-style-type: none">• Faculty approves exchange based on exam result. Criteria set by them.• Host institution needs to approve too• Period: July/September (after exams)
8. Those with scholarship	<ul style="list-style-type: none">• Grant administration is sent to eligible students
9. Start your exchange	<ul style="list-style-type: none">• Re-enroll at VUB• Register at host institution
10. Changes to LA 'during mobility'	<ul style="list-style-type: none">• One time changes to LA upon arrival
11. Prolongation Exchange	<ul style="list-style-type: none">• Depending on the study programme/faculty regulations
12. End of Exchange	<ul style="list-style-type: none">• Recognition of mobility + grade conversion by faculty• Attend welcome back session + share your experience!



INTERNATIONALE RELATIES
INTERNATIONAL RELATIONS